



EVENTS AT 3 BADGE FIREHOUSE

Capacity

How many people can the venue accommodate?

The venue can accommodate up to 75 people.

Facilities

What amenities does the venue offer, such as audiovisual equipment, catering services, parking, and accessibility for people with disabilities?

We have a big screen TV for displaying graphics or video as well as a Sonos music system for playing music. 3 Badge does not offer any catering services; however, we will provide a list of our preferred vendors for you. We have a private parking lot that includes 11 spaces. All restrooms and event areas are accessible to people with disabilities. For groups larger than 30 we will provide a portable restroom.

Cost

What is the rental fee, and are there any additional costs or minimum spending requirements?

10-30 people

The rental fee is \$500 per hour with a 3-hour minimum (\$1,500 minimum).

If \$250 of wine is purchased, that will offset the event fee up to \$250 (i.e. \$1,250 for 3 hours).

Gratuity is not included but appreciated.

A standard \$500.00 reservation security deposit is required and due with the signed contract. This non-refundable, non-transferable deposit is required to guarantee the event date and can be paid prior to the date of the event.

31-75 people

The rental fee is \$1000 per hour with a 3-hour minimum (\$3,000 minimum).

3 BADGE BEVERAGE CORPORATION

If \$500 of wine is purchased, that will offset the event fee up to \$500 (i.e. \$2,500 for 3 hours).

Gratuity is not included but appreciated.

A standard \$1,000.00 reservation security deposit is required and due with the signed contract.

This non-refundable, non-transferable deposit is required to guarantee the event date and can be paid prior to the date of the event.

Insurance and Permits

Does the venue require event insurance or specific permits?

Yes, we require that event liability insurance be purchased that covers \$2 million. This can cost you between \$200 and \$230. We can provide a list of online vendors that provide event insurance so you can confirm a price.

Layout

Can the space be configured to meet your event's needs, such as seating arrangements or specific room setups?

All of the current furniture in our event space can be moved to allow for flexible room setups or seating arrangements.

Cancellation Policy

What is the venue's policy in case you need to cancel or reschedule the event?

We require a written cancellation notice 7 or more days prior to the event to avoid any additional fees outside of the non-refundable deposit.